

## CONSENT AGENDA

**FEBRUARY 9, 2009**

### A. APPROVAL OF MINUTES

**1. SUBJECT: APPROVAL OF MINUTES  
DATED NOVEMBER 12, 2008 AND NOVEMBER  
19, 2008**

ISSUE/PURPOSE: The above listed minutes are before the  
Board for approval. See TAB A.

### B. APPROPRIATIONS AND TRANSFERS

**1. SUBJECT: DOMESTIC VIOLENCE VICTIM GRANT**

**A-FY-09-  
DOMESTIC VIOLENCE VICTIM GRANT  
COMMONWEALTH'S ATTORNEY**

BE IT RESOLVED, By the Montgomery County Board of Supervisors that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2009 for the function and in the amount as follows:

201	Commonwealth Attorney Grants	\$40,000
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
02201-424401	Domestic Violence Victim Grant \$40,000

Said resolution appropriates the Domestic Violence Victim Grant funds.

ISSUE/ PURPOSE: Appropriate the Domestic Violence Victim Grant, which will be administered by the Commonwealth's Attorney's Office.

JUSTIFICATION: The State awarded the Commonwealth's Attorney a grant to provide funding to cover payroll costs associated with domestic violence, sexual assault, stalking and family abuse services.

The funds must be used to hire new staff or expand the number of hours worked by currently employed staff. The grant does not require the County to continue supporting the additional payroll costs after the grant funds are expended. No local match is required.

**2. SUBJECT: COMMONWEALTH'S ATTORNEY**

**A-FY-09-  
COMMONWEALTH'S ATTORNEY  
FORFEITED ASSET SHARING PROGRAM**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2009 for the function and in the amount as follows:

220 Commonwealth's Attorney \$647

The source of the funds for the foregoing appropriation is as follows:

Revenue Account  
451205 Designated Fund Balance \$647

Said resolution appropriates monies received in the Forfeited Asset Sharing Program in previous years from the Department of Criminal Justice Services.

ISSUE/PURPOSE: Appropriate monies received in previous years from the Department of Criminal Justice Services.

JUSTIFICATION: This resolution appropriates money seized in previous years from cases investigated by the Montgomery County Drug Task Force and prosecuted by the Commonwealth's Attorney's office as a participant of the Department of Criminal Justice Services' Forfeited Asset Sharing program. These funds must be used for law enforcement purposes only and may not be used to supplant existing funding

**3. SUBJECT: COMMUNITY PROGRAMS –VJCCCA GRANT  
REDUCTION APPROPRIATION**

**A-FY-09-  
VJCCCA GRANT  
COMMUNITY PROGRAMS  
REDUCTION APPROPRIATION**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund appropriation was adjusted as follows for the fiscal year ending June 30, 2009, for the function and in the amount as follows:

520	Community Programs	(\$9,240)
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The corresponding reduction in funds for the foregoing appropriation reduction is as follows:

<u>Revenue Account</u>		
02- 451203	Undesignated Fund Balance	(\$7,105)
25205 424412	VJCCCA Grant	<u>(\$2,135)</u>
	Total	(\$9,240)

Said resolution reconciles appropriated funds to the VJCCCA grant.

ISSUE/PURPOSE: Said resolution reconciles appropriated funds to the VJCCCA grant.

**4. SUBJECT: LIBRARY – APPROPRIATION ADJUSTMENT**

**A-FY-09-  
LIBRARY  
APPROPRIATION ADJUSTMENT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund appropriation was adjusted for the fiscal year ending June 30, 2009, for the function and in the amount as follows:

710	Montgomery Library	\$8,957
711	Montgomery Library Grant	\$9,750
720	Floyd Library	(\$302)
721	Floyd Library Grant	<u>\$9,750</u>
	Total	\$28,155

The sources of the funds for the foregoing appropriation are as follows:

Revenue Account

02710-424409 Montgomery State Aid	\$3,954
02710-419108 Montgomery Recovered Costs	\$5,003
02711-419119 Montgomery Gates Grant	\$9,750
02720-424409 Floyd State Aid	\$698
02720-416157 Town of Floyd Contribution	(\$1,000)
02720-419119 Floyd Gates Grant	<u>\$9,750</u>
Total	\$28,155

Said resolution adjusts the appropriation for use by the Library.

ISSUE/PURPOSE: Said resolution adjusts the appropriation for use by the Library.

JUSTIFICATION: This resolution adjusts the library's appropriation to reflect actual funds to be received during the year, based on the most recent information. The appropriation includes funds received as part of the Gates Grant. A local match was required for these funds. The Library set aside FY 08 funds which were carried forward into FY 09 to cover this match.

**5. SUBJECT: PLANNING & GIS  
TOPOGRAPHY/ORTHOPHOTOGRAPHY  
FEES**

**A-FY-09-  
PLANNING & GIS  
TOPOGRAPHY/ORTHOPHOTOGRAPHY FEES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the County Capital Projects Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ended June 30, 2009, for the function and in the amount as follows:

8006 Topography/Orthophotography	\$15,269
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The sources of the funds for the foregoing appropriation are as follows:

Revenue Account

451200 Fund Balance	\$13,581
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419108	Topo/Ortho Sales	<u>\$1,688</u>
	Total	\$15,269

Said resolution appropriates funds received from the sale of topographic contour data and digital orthophotography acquired with GIS funds for floodplain delineation, internal projects and GIS map updates.

ISSUE/PURPOSE: The revenue generated from the sale of topographic contour data and digital orthophotography will be used to offset the costs of updating the data and photography.

**6. SUBJECT: SHERIFF – RECOVERED COSTS**

**A-FY-09-  
SHERIFF – RECOVERED COSTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2009, for the function and in the amount as follows:

310	Sheriff – Compensation Board	\$ 2,096
320	Sheriff – County	\$ 8,935
321	Sheriff – Project Lifesaver	<u>\$ 275</u>
	Total	\$11,306

The sources of the funds for the foregoing appropriation are as follows:

Revenue Account

419108	Recovered Costs	\$11,031
424401	Project Lifesaver	<u>\$ 275</u>
	Total	\$11,306

Said resolution appropriates recovered costs for use by the Sheriff's department.

ISSUE/PURPOSE: Appropriates funds from recovered costs for the following:

Restitution	\$290
Extraditions	\$1,806
Litter pick up	\$8,517
Court ordered inmate transport	\$418
Project Lifesaver	<u>\$275</u>
Total	\$11,306

**7. SUBJECT: SOCIAL SERVICES – ADJUSTMENT**

**A-FY-09-  
SOCIAL SERVICES  
APPROPRIATION ADJUSTMENT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2009, for the function and in the amount as follows:

540 Social Services \$45,731

The sources of the funds for the foregoing appropriation are as follows:

Revenue Account

#####	State & Federal	\$130,610
451203	Fund Balance	<u>(\$84,879)</u>
	Total	\$ 45,731

Said resolution appropriates additional state funding to reconcile the Social Services FY 09 approved budget to the approved state allocation sheet and December 2008 Laser Report for FY 09.

ISSUE/PURPOSE: This resolution appropriates additional state funding to reconcile the Social Services FY 09 approved budget to the approved state allocation sheet and December 2008 Laser Report for FY 09.

- The reconciled budget totals \$6,589,346 covers 68 classified FTE and 2 temporary fuel workers at a cost of \$3,385,694, provides \$348,211 in operations and maintenance, and provides \$2,855,441 for purchase of service/public assistance.
- The reconciled budget requires \$1,119,708 in local funding.
- The existing approved FY 09 Budget contains \$1,204,587 in local funding.
- \$84,879 will be returned to the General Fund.
- This reconciliation requires \$159,015 in new local dollars over the FY 08 reconciled budget.

JUSTIFICATION:

This resolution appropriates additional state funding to reconcile the Social Services FY 09 approved budget to the approved state allocation sheet and December 2008 Laser Report for FY 09. The approved state allocation and mid-year allocations were approved by the state after the adoption of the FY 09 Budget; therefore, each year, the Social Services budget must be reconciled to match the state funding allocation after the adoption of the County approved budget. As part of the FY 09 approved budget process, it was projected that the County would need \$1,204,587 in local dollars to match state revenue requirements.

After the reconciliation, it has been determined that the County's local match requirement will only need to be \$1,119,708. This provides a net savings to the County of \$84,879. These funds will be added back to the County's General fund balance.

In addition:

An understanding has been reached between the Budget Office and Social Services staff that:

- This reconciliation is based upon the information that the County and Social Services have at this time.
- It is the responsibility of Social Services staff to monitor and adjust their budget as conditions change and provide the County with documentation of these changes. Social Services will also need to notify the Budget Office of those changes.
- If projected revenue fails to be collected, Social Services is responsible for adjusting their spending to offset the revenue shortfall. This would mean reducing the department's revenue and expenditure appropriations.
- Social Services will not exceed their approved expenditure authority in FY 09 and will not exceed expenditure allocations provided by the state by utilizing local funds.
- If additional revenues are identified throughout the year, those revenues will be added to the revised budget in FY 09 via resolution, provided documentation of the added revenue is submitted to the County.
  - Social Services will need to get Board of Supervisor's approval at that time before expenditures can be made on increased revenue.

- If revenues will not be met as projected, Social Services will reduce its appropriation in the amount equal to the revenue shortfall.
- In meeting their service demands, Social Services will not exceed the local portion authorized by the Board of \$1,119,708 without prior Board approval.

See TAB **B** for a copy of a memo to the County Administrator from the Budget Manager explaining the budget adjustment to the Social Services Department.

**C. FINAL PLAT**

**1. SUBJECT: FINAL PLAT – PROPOSED RIGHT OF WAY EXTENSION OF FLANAGAN DRIVE (F-60)**

**R-FY-09-  
FINAL PLAT – PROPOSED RIGHT OF WAY EXTENSION  
OF FLANAGAN DRIVE F-060**

WHEREAS, The Plat Showing Proposed Right of Way Extension of Flanagan Drive F-060 and Drainage Easement Dedication Plat consists of the dedication of a fifty(50) foot right of way 0.3 miles beyond the existing end of state maintenance of Flanagan Drive (F-060) including the dedication of a fifteen (15) foot drainage easement has been found to meet the requirements of the Montgomery County Code Chapter 8, Article IV (Subdivision Ordinance).

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia does hereby approve the Final Plat of Proposed Right of Way Extension of Flanagan Drive F-060 and Drainage Easement Dedication (Gay and Keese, Inc. Job No. 2005.0 consisting of sheets 1through 3 dated 08/15/08 and sheet 1 of 1 dated 12/10/08), Riner Magisterial District.

FURTHER, The Chairman is hereby authorized to sign said plat for recordation.

**ISSUE/PURPOSE:** Approval and authorization for the Chairman and Subdivision Agent to sign Final Plat on behalf of the county.

**JUSTIFICATION:** SHAH Development, LLC has obtained the necessary right of way from property owners to dedicate a fifty (50) foot right of way and fifteen (15) foot drainage easement in order to improve the final 0.3 miles of Flanagan Drive (F-050) to state standards. See TAB **C** for Final Plats.